



Pleasanton High School

Excellence for All



831 Stadium Drive
Pleasanton, Texas 78064

ADMINISTERING MEDICATIONS AT SCHOOL

830-569-1250 (Phone)
830-569-4747 (Fax)

Dear PHS Parents/Guardians:

According to school policy and Texas School Law, the ONLY medicine a Licensed Medication Aide may administer to a student is one that:

1. Is in the original container with a proper label intact AND
2. Has a signed permission note from the parent/guardian with the amount to be administered and the time medication is to be given. A note from a parent/guardian is required even if the doctor sends a note. A pharmacy receipt is NOT acceptable as parent permission

Properly labeled refers to the label placed on the medicine by the pharmacist. If it is a non-prescription medication, the label on the container must be intact with the student's name on the container.

When prescription medicine is filled, you may want to request an extra container be labeled and send the amount needed for a specific time frame ie. a week, 10 days, etc. The medicine could be left at school and the child would not have to pick it up every afternoon or every week at the end of the week. There is a refrigerator in the Clinic if medicine needs to be refrigerated.

All medication, prescription or non-prescription (including inhalers) must be taken to the clinic, first thing in the morning, when brought to school. It will be given to the student at the proper time and a record of dispensing medication will be kept. DO NOT send loose tablets/capsules to school in baggies, foil envelopes or any other container than the original container. Medications can not and will not be given if sent to school in any manner other than the approved procedure listed above.

PLEASE NOTE: Controlled medications left in the Clinic for use during the year MUST be picked up by an adult on the last day of school or during the last week of school of each year. This includes Adderall, Ritalin, Concerta and other such medications.

If you have any questions regarding this procedure, please contact the High School Clinic at 830-569-1250, ext. 1551. The health and well being of our students is our main concern.

Thank you for your cooperation.

Carolyn Solomon, School Nurse
Pleasanton High School

It is the policy of the Pleasanton Independent School District not to discriminate on the basis of sex, handicap, race, color, age, or national origin and to take steps to assure that the lack of English language skills will not be a barrier in its educational and career and technology programs, services, activities or employment as required by Title IX, Section 504 and Title VI.

Es la política del distrito independiente de la escuela de Pleasanton de no discriminar sobre la base del sexo, alguna inhabilidad o deshabilitación, raza, color, edad, u origen nacional y para tomar medidas para asegurar la necesidad de que el lenguaje de inglés no sea una barrera en sus programas educativos de carrera y de tecnología, los servicios, las actividades o el empleo según los requisitos del título IX, la sección 504 y el título VI.